



Ashton House School  
BURSARY  
CONDITIONS OF AWARD

1. **Grant of the award:** An award is granted at the sole discretion of Ashton House School (the **School**).
2. **Obligations of the pupil:** The pupil who is the subject of an award is required to work hard and make academic progress in line with the scores achieved in baseline tests, to contribute positively to the life of the School, to be a credit to the School and to set a good example to other pupils.. The pupil must adhere to the School's required standards of conduct and progress. These are the *Purposes of the Award*.
3. **Obligations of the Parent/s:** The parents are required to
  - (a) support and encourage the pupil to achieve the Purposes of the Award; and
  - (b) treat members of the School community reasonably and to uphold the aims and the good name of the School; and
  - (c) comply with the School's *Terms and Conditions*
4. **Bursaries:**
  - a) Bursaries are assessed on a means tested basis following the completion of a Grant Assessment Form returned to the Principal.
  - b) Bursaries are re-assessed each year.
  - c) The issue of a Bursary in one academic year does not guarantee a Bursary in the next.
  - d) A Bursary can be given in addition to other awards.
  - e) Changes of personal financial circumstances are to be immediately notified to the Principal.
5. **Continuation of the award:** Continuation of the award is dependent upon the following conditions being fulfilled:
  - (a) in the case of a bursary, the parents satisfy the School's financial requirements each year; and / or
  - (b) in respect of all awards:
    - i. the financial resources allocated by the School to support the award being sufficient to maintain the award; and
    - ii. it being in the financial interests of the School to maintain the award.
6. **Confidentiality:** The value and terms and conditions of the award shall remain confidential between the parents and the pupil and the School.
7. **Termination of the award:** The award may be terminated on the following grounds:
  - (a) **termination on financial grounds:** the School may terminate the award on one term's notice in writing if, in the opinion of the Principal acting in good faith:
    - i. the parents have not satisfied the School's financial requirements under clause 4 and clause 5(a); or
    - ii. the School is no longer able to continue the award under clause 5(b)The termination shall take effect from the date set out in the written notice;
  - (b) **termination on the grounds of conduct:** the School may terminate the award by written notice sent to the parents with immediate effect if, in the opinion of the Head Master acting in good faith, one or more of the following conditions has been fulfilled.
    - i. the pupil has not complied with the obligations set out in clause 2 and in the further opinion of the Head Master there has been no significant improvement following consultation with the parents and / or the pupil and the issue of a written warning; or
    - ii. the parents have not complied with the obligations set out in clause 3; or
    - iii. the parents of the pupil do not keep the value and terms and conditions of the award confidential in accordance with clause 6; or
    - iv. the parents withdraw the pupil from the School without providing a full term's written notice.
8. **Repayment of the award:** the parents shall be required to repay all or part of the benefits received under the award if it is terminated in any of the following circumstances:
  - a) under clause 7(a)(i) if the parents have knowingly or recklessly provided false or inaccurate information about their financial position, all benefits received from the date on which the false or inaccurate information was supplied may be repayable; or
  - b) under clause 7(b)(i) if the pupil has been found to have committed a serious breach or series of persistent minor breaches of discipline for which the sanction would normally be expulsion or required removal, up to three terms' benefits (if received) may be payable.
9. **Fees in lieu of notice:** For the avoidance of doubt, the benefit received under an award will not apply to any term for which the School requires payment of fees in lieu of notice.
10. **Conditions of award:** These conditions of award take precedence over any of the School's standard terms and conditions which are inconsistent with them but in all other respects the School's terms and conditions as amended from time to time shall apply and these conditions of award shall be interpreted in accordance with them.